

## Dean Kelly NS Child Safeguarding Risk Assessment

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Dean Kelly NS

### **1. List of school activities**

**General School Activities** *(Some aspects of general school activities have changed in line with Covid-19 restrictions and the School Covid-19 Response Plan and risk Assessment)*

- Daily arrival and dismissal of pupils
- Late arrival of pupils
- School transport arrangements including bus collection at 2.40pm
- Teachers carrying pupils in own car
- Recreation breaks for pupils
- Classroom teaching
- One to one pupil teaching and counselling
- Care of children with special needs including intimate care when needed
- Use of toilet areas in school
- Management of challenging behaviour amongst pupils, including appropriate use of restraint when needed
- Pupils who are deemed a flight risk
- Administration of medicine and first aid
- Prevention and dealing with bullying amongst pupils
- Curricular provision in respect of SPHE, Stay Safe and RSE
- Pupils with chronic health conditions such as asthma, dairy and nut allergy
- Care of pupils with specific vulnerabilities/ needs such as
  - Pupils from ethnic minorities
  - Members of the travelling community
  - Gay, bisexual or transgender pupils
  - Pupils perceived to be LGBT
  - Children in care
  - Pupils of minority religious faiths

- Children on the Child Protection Notification System (CPNS)
- Recruitment of school personnel including
  - Teachers and SNAs
  - Caretaker, secretary and cleaner
  - Sports coaches
  - External Tutors and guests
  - Volunteers and parents in school activities
  - Visitors / Contractors present during school hours.
  - Visitors/ Contractors present during after school activities
- Use of IT and communication technology by pupils in the school
- Use of video/ photography/ other media to record school events or as an aid to student's learning
- Application of sanctions under the School Code of Behaviour, including detention of pupils.
- External agencies visiting the school e.g. NEPS
- Students teachers undertaking training placement in school
- Students participating in work experience in the school

### **School outings and external activities**

- School outings and tours
- Annual school sports day
- Fundraising events involving pupils e.g. Zombie Halloween walk, Easter Cake Sale
- Use of offsite facilities for school activities e.g. Gym Football League
- School transport arrangements including use of bus escorts
- Use of school premises by other organisations before and after school day- Breakfast Club, Homework Club
- Data Protection

<u>School Activity</u>	<u>Risk of harm</u>	<u>Risk Level</u>	<u>Procedures in place to address risk</u> <i>Please note these procedures have changed for the duration of Covid-19 Restrictions</i>
<b>Daily arrival of pupils</b>	Risk of child being harmed in the school by another child/ another adult	Medium	<ul style="list-style-type: none"> <li>● The BOM has a suitable yard/ playground rota (commencing at 8.40am) to ensure appropriate supervision of pupils before and after school</li> <li>● Staff members on duty collect boys at the gate at 8.40am, supervises them outside of breakfast club and on yard from 8.50am until 9.00am</li> <li>● Principal attends gate each morning from 8.50am until 9.05am ( DP in her absence)</li> <li>● Class teachers to collect their class at 9.00am</li> <li>● Breakfast Club operates from 8.40am to 9.00 a.m. each day. Volunteer and one paid person run the breakfast club. A staff member is also present from 8.40am to 8.50am.</li> <li>● Dismissal of pupils supervised by Principal daily from 2.40pm until 2.50pm at school gate ( DP in her absence)</li> <li>● Class teachers to walk pupils to the front gate ( 2<sup>nd</sup> class first)</li> </ul>
<b>Dismissal of pupils</b>	Risk of harm not being recognized by staff	Medium	

			<ul style="list-style-type: none"> <li>● SET and SNAS supervise pupils travelling on bus inset classrooms until bus arrives</li> <li>● SET walk pupils to hall who are attending After School Club</li> <li>● Pupils not permitted to walk home without prior written permission</li> </ul>
<b>Late arrival of pupils/ Early Collection</b>	Risk of child being harmed in the school by another adult	Low	<ul style="list-style-type: none"> <li>● In line with our school attendance policy</li> <li>● Adults are not permitted to accompany latecomers to class</li> <li>● Early leavers must be signed out by an appointed adult. The adult must wait at reception area while the child is being collected</li> <li>● Significant concerns about time keeping are reported to the Education Welfare officer</li> <li>● Dean Kelly School's Child Safeguarding Statement and Risk Assessment and Department of Education and skills procedures are made available to all staff.</li> <li>● Staff members will acknowledge receipt of above procedures in writing</li> <li>● Staff members will acknowledge, in writing that they are aware of their responsibility to be familiar with and implement consistently the contents of Dean Kelly School's Safeguarding Statements and Risk Assessment.</li> </ul>
<b>Training of school personnel Child Protection matters</b>	Harm not recognised or reported promptly	Low	

			<ul style="list-style-type: none"> <li>● DLP and DDLP will attend all relevant training provided by PDST (completed December 2020)</li> <li>● All staff members will view Tulsa training module and any other online training offered by PDST in January 2021</li> <li>● BOM records all records of staff and board training</li> </ul>
<p><b>School transport arrangements including bus pick up at 2.40pm</b></p>	<p>Risk of child being harmed in the school by another adult</p>	<p>Low</p>	<ul style="list-style-type: none"> <li>● The school will only use transport operators that have a “Road Passenger Operators License”</li> <li>● Pupils will not be permitted to board or remain on bus without teacher supervision. The school shall receive confirmation from any service provider that their employees are suitably vetted</li> <li>● Pupils will be supervised and walked out to their bus at 2.40pm by Principal, SET and sna’s</li> <li>● Parents will receive a text message by 11.00 a.m. to notify them that child is absent and to remind them to complete Absent Declaration Form.</li> <li>● In emergency situations, when it is deemed necessary for a pupil / pupils to travel in a teacher’s car, two teachers will escort the pupil in the car to the doctor or hospital. Written consent will be obtained</li> </ul>
<p><b>Teachers carrying pupils in own car in emergency situations / Health and Safety situations</b></p>	<p>Risk of child being harmed in one on one situation</p>	<p>Low</p>	

			<p>from parents / guardians on school enrolment form.</p> <ul style="list-style-type: none"> <li>• When there is a health and safety issue such as injured foot etc, written permission will be sought from parents first before any arrangements are made to travel in a teacher's car to a school activity (e.g. Dean Crowe Theatre, Library). Two pupils will always travel in these circumstances in the back seat of the car.</li> </ul>
<b>Recreation breaks of pupils</b>	<p>Risk of child being harmed in the school by another child</p> <p>Risk of child being harmed in the school by another adult</p> <p>Risk of harm not being recognised by school staff</p>	<p>Medium</p> <p>Low</p> <p>Low</p>	<ul style="list-style-type: none"> <li>• In line with our School Health and Safety Policy</li> <li>• School has a suitable yard supervision rota for both teaching staff and SNAs to ensure appropriate supervision of children during recreation breaks</li> <li>• Appointed adults wishing to collect a pupil during recreation must report to reception and are not permitted on the school yard</li> <li>• To ensure the safe use of the all-weather pitch across the road, local committee will check that the surface and surrounds are safe to use every morning.</li> <li>• December 2020: Local committee needs to be reinstated. School is in</li> </ul>

			<p>regular communication with the council and town Mayor over condition of the pitch. School will not use it if deemed unsafe.</p> <ul style="list-style-type: none"> <li>● Pupils cross the road at pedestrian crossing accompanied by teacher and SNA- SNA at front of line and teacher at the back ( pupils stop at pedestrian crossing together in a line)</li> </ul>
<b>Classroom teaching</b>	<p>Harm by school personnel</p> <p>Harm from other pupils</p>	low	<ul style="list-style-type: none"> <li>● All school staff will be supplied with a hard copy of the school Child and Safeguarding statement and child safeguarding risk assessment</li> <li>● Glass viewing panels in doors</li> </ul>
<b>One to one teaching and counselling</b>	Risk of harm in one to one situation	Low	<ul style="list-style-type: none"> <li>● Parents are informed and provide written consent if children are withdrawn from class on a regular basis</li> <li>● Glass panels are fitted in all doors</li> <li>● Appointment only policy except in exceptional circumstances.</li> <li>● Table between teacher and pupil</li> </ul>
<b>Care of children with special needs including intimate care</b>	<p>Harm by school personnel</p> <p>Harm by other pupils</p>	<p>Low</p> <p>Medium</p>	In line with school's Mission statement:

			<ul style="list-style-type: none"> <li>● Dean Kelly will be welcoming and caring towards the needs of pupils with specific vulnerabilities</li> <li>● In as far as possible the pupil and parents will be involved in identification of his personal requirements</li> <li>● At all times the dignity and privacy of the pupil will be paramount</li> </ul> <p>Practices and policies in this regard are detailed in various school policies such as</p> <ul style="list-style-type: none"> <li>-Code of Behaviour</li> <li>-Anti Bullying policy</li> <li>-Supervision policy</li> <li>-Use of mobile phone policy</li> </ul>
<b>Use of toilet areas in school</b>	Inappropriate behaviour	Medium	<ul style="list-style-type: none"> <li>● Usage and supervision policy</li> <li>● Pupils must gain permission for toilet use during class time and use sign out book and go to toilet with another pupil, except in the case of the classroom with en-suite toilet facilities where one child may go to the toilet alone.</li> <li>● Pupils must gain permission from the teacher on yard duty to enter building during recreation.</li> <li>● Pupils will be given time to use toilet before break times to limit traffic in and out of school building</li> </ul>



<p><b>Management of challenging behaviours amongst pupils including appropriate use of restraint</b></p>	<p>Harm to pupils and staff</p>	<p>High</p>	<ul style="list-style-type: none"> <li>● Follow procedures outlined in Code of Behaviour and Health and Safety Policy</li> </ul> <p>As outlined in Dept circular 02/05 some pupils with serious difficulties may require more urgent action</p> <ul style="list-style-type: none"> <li>● Should these cases present they will with parent/ guardian permission be discussed with SENO or NEPS</li> <li>● This may lead to a more detailed behavioural management programme or referral to specialist assessment</li> <li>● SNAs and special Ed teachers will follow up with support plans for these pupils</li> </ul>
<p><b>Pupils who are deemed a flight risk</b></p>	<p>Injury / harm to pupils</p>	<p>Medium</p>	<ul style="list-style-type: none"> <li>● Follow procedures outlined in Code of Behaviour and Health and Safety Policy</li> </ul> <p>As outlined in Dept circular 02/05 some pupils with serious difficulties may require more urgent action</p> <ul style="list-style-type: none"> <li>● Should these cases present they will with parent/ guardian permission be discussed with SENO or NEPS</li> <li>● This may lead to a more detailed behavioural management programme or referral to specialist assessment</li> </ul>

			SNAs and special Ed teachers will follow support plans for these pupils
<b>Administration of medicine and first aid</b>	Risk of child being harmed in the school by another adult	Low	<p>See relevant Accident and Injury policy</p> <ul style="list-style-type: none"> <li>All staff will exercise their duty of care to pupils for the duration of the school day</li> </ul> <p>In the event of Accident or Injury to a pupil:</p> <ul style="list-style-type: none"> <li>Minor accidents/ injuries will be treated by the relevant staff member in the presence of other pupils/ staff</li> <li>All head injuries will result in a parent/ guardian being notified and request to collect the pupil</li> </ul>
<b>Prevention and dealing with bullying</b>	Risk of harm due to bullying of child	Medium	The anti-school bullying policy is available to all staff in the school
<b>Curricular provision in respect of SPHE, RSE and Stay Safe</b>	Risk of harm not being recognised by appropriate staff	Low	Recent and up to date teacher training in delivering the Stay Safe, RSE and SPHE content
<b>Pupils with chronic health conditions</b>	Risk of child being harmed by substance in the school or by another adult	Low	<p>In line with our Administration of Medicine policy</p> <ul style="list-style-type: none"> <li>Members of staff may administer medicine to pupils only in cases where an indemnity form has been signed by the parents and agreed by the BOM</li> </ul>
<b>Care of pupils with specific vulnerabilities and needs such as:-</b>	<p>Harm by school personnel</p> <p>Harm from other pupils</p>	Low	<p>In line with school's Mission statement:</p> <ul style="list-style-type: none"> <li>Dean Kelly will be welcoming and caring towards the needs of pupils with specific vulnerabilities</li> </ul>

<ul style="list-style-type: none"> <li>-Pupils from ethnic minorities</li> <li>-Members of the travelling community</li> <li>-LGBT pupils</li> <li>-Pupils of minority religious faith</li> <li>-Pupils in care</li> <li>-Pupils on CPNS</li> </ul>		Medium	<ul style="list-style-type: none"> <li>● In as far as possible the pupil and parents will be involved in identification of his personal requirements</li> <li>● At all times the dignity and privacy of the pupil will be paramount</li> </ul> <p>Practices and policies in this regard are detailed in various school policies such as</p> <ul style="list-style-type: none"> <li>-Code of Behaviour</li> <li>-Anti Bullying policy</li> <li>-Supervision policy</li> <li>-Use of mobile phone policy</li> <li>-SPHE policy</li> </ul>
<p><b>Recruitment of school personal including</b></p> <ul style="list-style-type: none"> <li>-Teachers and SNA's</li> <li>-Caretaker, secretary, cleaner</li> <li>-Sports coaches</li> <li>-External tutors/ speakers</li> <li>-Volunteers/ Parental involvement in school activities</li> <li>-Visitors/ contractors present during and after school hours</li> </ul>	<p>Harm to child by school personnel</p> <p>Risk of harm not being recognised by school staff</p>	<p>Low</p> <p>Low</p>	<p>In line with our school's Health and Safety policy:</p> <ul style="list-style-type: none"> <li>● Pupils are closely supervised by staff members during all school events in which visitors are invited or at present in school.</li> <li>● Visitors and external coaches must check in and sign visitor book at reception at the front entrance and provide a copy of their garda vetting to the school</li> <li>● Persons administering external programmes (GAA, soccer, rugby, Zumba) through another body will provide the school with confirmation of vetting from their relevant organisation and a copy of any appropriate insurance</li> </ul>

<b>Use of IT by pupils in the school</b>	Risk of harm due to children inappropriately accessing/ using computers and other media devises in the school	Medium	In line with our Acceptable Usage Policy/ Anti Bullying policy and Code of Behaviour <ul style="list-style-type: none"> <li>● Internet usage sessions will always be supervised by a teacher.</li> <li>● Pupils are not permitted to use personal devices in the school</li> <li>● Access to the internet is filtered by the PDST Technology in Education</li> </ul>
<b>Use of video/ photography / other media to record school events and assist learning</b>	Bullying, harm from others	Low	School will request written permission yearly from parents (Enrolment Form) for the use of any photographs or videos to be used to assist and promote learning in the school
<b>Application of sanctions under the School Code of Behaviour</b>	Harm by school personnel	Low	See School Code of behaviour
<b>External agencies visiting the school e.g. NEPS</b>	Harm from unknown adults at the school	Low	<ul style="list-style-type: none"> <li>● Visitors must check in with reception on arrival and sign visitor book</li> <li>● Regular visitors to the school are vetted and a copy of their vetting will be provided to the school</li> </ul>
<b>Interactions with visitors and external coaching</b>	Harm from school personnel	Low	<ul style="list-style-type: none"> <li>● Coaches: Teacher always remains with class</li> </ul>
<b>Students teachers undertaking placement in the school</b>	Risk of child being harmed in the school by another adult	Low	Prior to accepting a student on placement, it is the responsibility of said student to provide the school with written verification that the placement id supported and indemnified by the college

			<ul style="list-style-type: none"> <li>- Teachers to remain with class at all times</li> <li>- Garda vetting must be provided</li> </ul>
<b>Students participating in work experience in the school</b>	Risk of child being harmed in the school by another adult	Low	<p>Prior to accepting a student on placement, it is the responsibility of said student to provide the school with written verification that the placement is supported and indemnified by the college</p> <ul style="list-style-type: none"> <li>- Teachers to remain with class at all times</li> <li>- Garda vetting must be provided</li> </ul>
<b>School outings and tours</b>	Risk of child being harmed in school by another adult	Low	<ul style="list-style-type: none"> <li>● The school will only use transport operators that have a “Road Passenger Operators License”</li> <li>● Pupils will not be permitted to board or remain on bus without teacher supervision</li> <li>● The school shall receive confirmation from any service provider that their employees are suitably vetted</li> </ul>
<b>Annual school sports day</b>	<p>Harm by school personnel</p> <p>Harm from other pupils</p> <p>Harm from other adults at the school</p>	<p>Low</p> <p>Medium</p> <p>Low</p>	<p>In line with our school Supervision policy and health and safety</p> <ul style="list-style-type: none"> <li>● All teachers will exercise their duty of care to pupils during sporting activities whether undertaken on site or off site</li> </ul>
	Harm by school personnel	Low	In line with our school Supervision policy and health and safety

<b>Fundraising events involving pupils e.g Christmas Carol Singing, Halloween Walk</b>	Harm from other pupils Harm from other adults at the school	Low Low	<ul style="list-style-type: none"> <li>All teachers will exercise their duty of care to pupils during fundraising events whether undertaken on site or off site</li> </ul>
<b>Use of off-site facilities for school activities- St Peter's gym</b>	Harm from other adults at the venue Harm from other pupils	Low Medium	In line with our school Supervision policy and health and safety <ul style="list-style-type: none"> <li>All teachers will exercise their duty of care to pupils during sporting activities whether undertaken on site or off site</li> <li>Teachers responsibilities in this regard are detailed in the aforementioned policies</li> </ul>
<b>School transport arrangements including the use of school escorts</b>	Risk of child being harmed by another adult	Low	<ul style="list-style-type: none"> <li>The school will only use transport operators that have a "Road Passenger Operators License"</li> <li>Pupils will not be permitted to board or remain on bus without teacher supervision</li> </ul> <p>The school shall receive confirmation from any service provider that their employees are suitably vetted</p>
<b>Use of school premises by other organisations e.g. Breakfast club, Homework club</b>	Risk of child being harmed in the school by another adult Risk of child being harmed in the school by another child	Low Low	<ul style="list-style-type: none"> <li>Responsibility lies solely with the individual/ Group using the premises for communicating with parents about starting/ finishing times and cancellation days.</li> <li>A contact number should be provided for parents</li> <li>Pupils are supervised by the relevant personnel from the breakfast and</li> </ul>

			homework club and these must have suitable vetting.
<b>Data Protection</b>	Risk of personnel information regarding pupils being accessed and used inappropriately	Low	In line with the school's Data Protection Policy

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on  
 It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Mr Martin Reidy  
 Chairperson, Board of Management

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Ms Sandra Lennon  
 School Principal/ Secretary to the Board of Management





## Dean Kelly National School Child Safeguarding Statement

Dean Kelly National school is a senior boys primary school providing primary education to pupils from second class to Sixth Class

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Child Protection Procedures for Primary and Post Primary Schools 2017 and Tusla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of the Dean Kelly National School has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary Schools 2017 as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is Sandra Lennon
- 3 The Deputy Designated Liaison Person (Deputy DLP) is Bríd McCoy
- 4 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

5 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DES website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the DES and available on the DES website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
  - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
  - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
  - Encourages staff to avail of relevant training
  - Encourages Board of Management members to avail of relevant training
  - The Board of Management maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- In this school the Board has appointed the abovenamed DLP as the "relevant person" (as defined in the Children First Act 2015) to be the first point of contact in respect of the school's child safeguarding statement.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015, the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is attached as an appendix to these procedures.

- The various procedures referred to in this Statement can be accessed via the DES website or will be made available on request by the school.

6 This statement has been provided to all members of school personnel, the Parents' Association and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.

7 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on \_\_\_\_\_ .

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Mr Martin Reidy

Ms Sandra Lennon

Chairperson of Board of Management

Principal/Secretary to the Board of Management

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Board of Management Review

The *Child Protection Procedures for Primary and Post-Primary Schools 2017* require the Board of Management must undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement every two years.

As part of the overall review process, Boards of Management will also assess relevant school policies, procedures, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015 and the *Child Protection Procedures for Primary and Post-Primary Schools 2017*.

	<b>Yes/No</b>
1. Has the Board formally adopted a Child Safeguarding Statement in accordance with the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	
2. As part of the school's Child Safeguarding Statement, has the Board formally adopted, without modification, the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	
3. Does the school's Child Safeguarding Statement include a written assessment of risk as required under the Children First Act 2015?	
4. Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?	
5. Has the DLP attended available child protection training?	
6. Has the Deputy DLP attended available child protection training?	
7. Have any members of the Board attended child protection training?	
8. Are there both a DLP and a Deputy DLP currently appointed?	
9. Are the relevant contact details (Tusla and An Garda Síochána) to hand?	
10. Has the Board arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel?	
11. Is the Board satisfied that all school personnel have been made aware of their responsibilities under the 'Child Protection Procedures for Primary and Post Primary Schools 2017' and the Children First Act 2015?	
12. Has the Board received a Principal's Child Protection Oversight Report at each Board meeting held since the last review was undertaken?	

13. Since the Board's last review, was the Board informed of any child protection reports made to Tusla/An Garda Síochána by the DLP?	
14. Since the Board's last review, was the Board informed of any cases where the DLP sought advice from Tusla/and as a result of this advice, no report to the HSE was made?	
15. Since the Board's last review, was the Board informed of any cases where an allegation of abuse or neglect was made against any member of school personnel?	
16. Has the Board been provided with and reviewed all documents relevant to the Principal's Child Protection Oversight Report?	
17. Is the Board satisfied that the child protection procedures in relation to the making of reports to Tusla/An Garda Síochána were appropriately followed in each case reviewed?	
18. Is the Board satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?*	
19. Were child protection matters reported to the Board appropriately recorded in the Board minutes?	
20. Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely?	
21. Has the Board been notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	
22. In relation to any cases identified at question 21 above, has the Board ensured that any notifications required section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017' were subsequently issued by the DLP?	
23. Has the Board ensured that the Parents' Association (if any), has been provided with the school's Child Safeguarding Statement?	
24. Has the Board ensured that the patron has been provided with the school's Child Safeguarding Statement?	
25. Has the Board ensured that the school's Child Safeguarding Statement is available to parents on request?	
26. Has the Board ensured that the Stay Safe programme is implemented in full in the school? (applies to primary schools)	
27. Has the Board ensured that the Wellbeing Programme for Junior Cycle students is implemented in full in the school? (applies to post- primary schools)	Not Applicable
28. Has the Board ensured that the SPHE curriculum is implemented in full in the school?	

29. Is the Board satisfied that the statutory requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)? *	
30. Is the Board satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking have been met in respect of persons appointed to teaching and non-teaching positions?*	
31. Is the Board satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?*	
32. Has the Board considered and addressed any complaints or suggestions for improvements regarding the school's Child Safeguarding Statement?	
33. Has the Board sought the feedback of parents in relation to the school's compliance with the requirements of the child safeguarding requirements of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'	
34. Has the Board sought the feedback of pupils in relation to the school's child safeguarding arrangements?	
35. Is the Board satisfied that the 'Child Protection Procedures for Primary and Post Primary Schools 2017' are being fully and adequately implemented by the school?	
36. Has the Board identified any aspects of the school's Child Safeguarding Statement and/or its implementation that require further improvement?	
37. Has the Board put in place an action plan containing appropriate timelines to address those aspects of the school's Child Safeguarding Statement and/or its implementation that have been identified as requiring further improvement ?	
38. Has the Board ensured that any areas for improvement that that were identified in any previous review of the school's Child Safeguarding Statement have been adequately addressed?	

\*In schools where the ETB is the employer the responsibility for meeting the employer's requirements rests with the ETB concerned. In such cases, this question should be completed following consultation with the ETB.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Mr Martin Reidy

Chairperson, Board of Management

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Ms Sandra Lennon

Principal/Secretary to the Board of Management